This presentation will cover:

• Project descriptions & benefits
  - Mission
  - High Level Requirements
  - Projected Benefits
  - Development Team

• New User Interface Screen dumps
This presentation will cover (continuation):

- What’s New
  - Enhanced security in login process (All User)
  - Audit Entry Process & Roles
  - Audit Modification / Deletion Process & Roles
  - NCR’s Process
  - CSOC Process
  - AAB’s
  - Supplier Advisories (IAQG Members)
  - Feedback Notifications
  - On-line HELP
This presentation will cover (continuation):

• Project Development Timeline
• Release Date
• Contact us
• Live Demonstration
Mission:

- Explore the development of a next generation OASIS database system that will include all existing functionality plus an enhanced ability to generate records & reports and to manage corrective action (phased approach)
High Level Requirement:

1. Expand assessment and audit entry capability to additional user groups.
2. Provide "slick" user experience using industry "best practices" for website user interfaces (Ex: HTML5)
3. Add ability to enter assessment and audit data in OASIS (either directly or offline and upload), then output necessary reports from the OASIS data entry. This is a switch from the current OASIS processes of uploaded PDF's of the content generated outside of OASIS. This includes the workflow for approvals and publishing.
4. Enhance OASIS to be a records system for CB oversight (9104-002 forms)
5. Enhance feedback process security conventions.
6. Add the ability to link Level1 data to IAQG Member Company systems
Projected Benefits:

- Full transparency on the entire audit process
- Elimination of hand written reports
- Online management of NCRs
- Enhanced reporting system capability
- Enhanced access security
The project is running in partnership with SAE, who is the developer of the new database.
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Important Modifications

A summary of the past changes and update communications to affected users are available.

Useful Links:
- IAQG Homepage
- IAQG Requirements
- 9104-001 Transition (SR002)
- 9104-001 Audit Calc Tool
- Certification Structure Oversight Committee (CSIOC) Guidance
- OASIS Feedback Guidance
- IAQG OASIS Resolutions Log

https://stl.iaqg.org/oasis/login

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https://tst.iaqg.org/oasis/viewauditor
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OASIS NG
Sample Screen Dumps

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All User

Login process has been enhanced to improve security.

Implemented best practices for the login process including:
• Password strength controls
• Enhanced password recovery process
• Lockouts for multiple failed logins

Note: during the transition to new system, the current User ID and Password will remain valid
Audits to the current 91XX:2009 series (G1 Audits) started on or before June 15th, 2017 can be entered into OASIS (as per SR003)

- Note: - Maximum of 3 months allowed for upload
  - G1 Special Audits can be uploaded until each client is certificated to the 2016 versions

After December 3rd, 2016 all audits will be entered into OASIS Next Generation (Release 1) using one of the following methods:

- All 91XX:2009 series G1 Audits will be entered using the G1 Audit Entry Process
- Audits performed against 91XX:2016 using 9101F/9101:2016 will be entered using the G2 Audit Entry process
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**G1**  2 Roles involved

- CB Admin
- Supplier Admin

The data entry will be slightly different but mostly the same.

**G2**  6 Roles involved

- CB Admin
- CB Audit Entry Admin
- CB Technical Reviewer
- Auditor/Lead Auditor
- Supplier Admin
- Supplier Represent.

Whole G2 audits and associated results are entered in OASIS NG by each participating role.
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OASIS NG What's New

Audit Entry Process

- Audit Entry Admin (After Audit is Complete)
- Auditor(s) & Supplier Representatives
- Lead Auditor

CB Audit Entry Admin

- CB Audit Entry Admin (Before Audit Starts)
- Supplier Sites and Auditor Day

Enter PEAR’s Listing

- Upload Appendix Reports:
  - Stage 1 Audit (Form 1)
  - QMS Matrix (Form 2)
  - PEARs (Form 3)
  - Audit Report (Form 5)
  - Supp Audit Report (Form 6)

Certificate Mgmt

- Direct / Indirect Publication

End
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OASIS NG
What’s New – Audit Entry Process
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OASIS NG
What’s New – Audit Entry Process

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**G2 Audit Entry Process Steps**

**Step 1**
- **CB Setup** - CB Audit Entry Admin sets up audit (Suppliers, Standard, Auditors, Audit Dates, Process List, etc.)

**Step 2**
- **Implementation & Lead Review** - Auditors perform audit and enter results into 9101 Form 1 thru 6. Supplier Responds to NCR’s. Lead Auditor approves final audit package

**Step 3**
- **CB Admin Review** - CB Audit Entry Admin reviews audit package to confirm completeness, and enters certificate information

**Step 4**
- **CB Technical Review** - CB Technical Reviewer reviews audit package, confirms/updates certificate information, and publishes the audit/cert (or submits for indirect approval)

**Step 5**
- **Indirect Review** - Approver for CB reviews entry before publishing
CB Admin (only one role for CB)

Manage:

• Users for CB (Tickets sent to users so they can register and accept the invitation)

Note: Since the CB Admin can "Manage Users" for the CB, they can set themselves up as CB Audit Entry Admin or CB Technical Reviewer to enable them to manage audits
CB Audit Entry Admin

This is a new role to set up the audit and managing completion of the audit

• Create all new sites as needed
• Site name/address information
• Can set up new Supplier Reps and Admins as needed
• Set up the audit, attach the assigned Auditors, identify site visits, confirm the Organization (Supplier) Site roles
• Confirms the audit set up is complete (audit ready to start at the date(s) agreed)
• Confirm the audit is complete after the Lead Auditor approves
• Set up the certificate information (as needed)
CB Technical Reviewer

This is a new role required to confirm each G2 audit and cert impact before publishing. This is the final authority representing the CB's signoff on the audit.

• Final approval (decision) for the CB
• Modification of published Certificates

Note: Any of the above described CB roles can be the same person, providing the CB can demonstrate they have the competence needed to perform these roles
Auditors / Lead Auditors

- Auditors enter all results directly into OASIS for all 9101F Forms (1 thru 6)
- During the audit, all audit results are entered in OASIS NG while the audit is work in process

Note: Assessment Report to the Organization within 14 days of audit end date. NCR, if any, and associated PEARs shall be provided at the end of the audit (No change to the current rule)

- Lead auditor approves final audit before submitting to the CB for approval / publishing

Note: CB can assign the Lead Auditor role to a new auditor in case of unavailability of the one initially assigned
Auditors / Lead Auditors

• Manage and signoff of the audit data in 9101 Forms 1 to 6.

Note: Offline data entry to come in the future and the interim solution to be followed

CB’s cannot enter or modify any audit results data
Lead Auditor is the only role that can perform:

- Form 4 NCR - Audit Team Leader Signoff (Field # 32)
- Form 5 Audit Report - Audit Team Leader Approval (Field #41)
- Form 6 Supplemental Audit Report - Audit Team Leader Approval (Field #31)
- Whole audit signoff - confirms the audit is complete and ready for CB Review
In addition, shares responsibility with CBs, Lead Auditor have access to:

- Manage Audit Plans
- Manage Process List
All the Forms (from 1 to 6) can be currently individually downloaded using the embedded Microsoft print to PDF functionality.
Supplier Admin

Manage:

• Site’s contact personal contact information
• User for Supplier Site
• Manage Data Access
**OASIS NG**  
What’s New - Audit Entry Process

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### Data Management

<table>
<thead>
<tr>
<th>Data Type</th>
<th>Managed by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplier DIN</td>
<td>CB Audit Entry Admin</td>
</tr>
<tr>
<td>Contact Information</td>
<td>Supplier Admin</td>
</tr>
</tbody>
</table>

Data can be **managed only** by CB Audit Entry Admin.

Contact information can be **managed only** by Supplier Admin.
Supplier (Organization) Representative

Manage:

• Response to all NCR's and participate in the audit online.
• Required to publish audit
• The Audit entry and modification / deletion process for G2 audits will be the same. Supplier Reps and Auditors will participate in audit modifications also (as needed).

• CBs Technical Reviewers have access to view all the audit data, but can only modify the certificate data. Audit Report forms data can be only modified by the auditors linked to the audit and the modifications shall be confirmed by the Lead Auditor.

• All CBs cert modifications must be approved by the OASIS Sector Rep.
• Supplier’s Reps and Auditors will be notified by the system when an audit modification occurs.
OASIS NG
What’s New - NCR Process

1. Findings identified
3. Organization Rep. acknowledges receipt of the NCR.
5. Auditor accepts/rejects the action (if rejected the system clears the Organization Rep. Sign off).
6. OASIS will send out daily Corrective Action Reminder.
7. Corrective Action Planned but completion date exceeded.
8. OASIS will send out daily Containment Action Reminder.
9. Containment Action Planned but completion date exceeded.
10. Auditor approves/rejects.
11. Lead Auditor approves/rejects.
NCRs

Email notifications are sent to roles/events for each of the steps identified in the NCR Form 4 (see enclosed).

Each of the events that trigger the email notification, will also log the applicable information or each event.

NCR events are tracked in a way they can later be used for Supplier Advisories.
NCRs

- Example of events:
  - Auditor submit to Supplier Rep
  - Supplier Rep submits Plan
  - Auditor approves/rejects Plan
  - Supplier completes NCR
  - Supplier does not complete on time
  - Auditor confirms completion
  - Lead Auditor closes NCR
**CSOC Process**

CSOC Role has been added to allow the online management of CB’s CSOC Requests.

CB's will be able to fill out OPMT Procedure 204 - Complex Certification Structure Review Request (Form 204F-1), and submit it to the CSOC Role for approval.

The CSOC will be able to approve or reject the submission and identify the reason.
AAB Admin

Manage:

• Auditors (Tickets sent to have new auditor registered since they are required to participate in the auditor entry process)
• Users (Tickets sent to users so they can register and accept the invitation)

OASIS NG will update the AAB's email address when the auditor updates their user email address. Email updates made by the AAB will not update the auditor's personal email address.
IAQG Members

Supplier Advisory functionality added.

When enabled by the IAQG Member OASIS Administrator, OASIS NG will send out a Supplier Advisory Notifications when a Major NCR has been issued by a CB on Suppliers and those Suppliers has given Level 2 Data access to: “All Users” “All IAQG Member Organizations”, or “Your IAQG Member Organizations”
IAQG Members

The result will be limited to the Suppliers Sites on the IAQG Member’s Organization Watch List or open to all Suppliers.
Feedback Notifications

Notifications will be sent for any feedback ticket that is more than 30 days old (based on original open date).

The notification will go to the role responsible for the next action, based on the status.
- Originator – if the ticket is complete but waiting for the originator to close
- Recipient – if the ticket is still open
Feedback Notifications Security

The feedback process has been modified to not send feedback content in the email, but only send notifications that new feedback or responses are available.

This will ensure feedback content is only accessed based on the current user privileges.
We are putting together the OASIS Help application which has the possibility to include links in communications, emails, video, etc.

The application is available at:

http://oasishelp.iaqg.org

The content is currently WIP because we are still adding contents.

It is also linked in OASIS NG only in the “?” icon in the upper right.
Application: Access OASIS

Login for New Users

View presentation: Login for New Users to learn about the following procedures:

- Register to Get Access
- Registration Form
- Create Login
- Answer Security Questions
- Login
- Help

Additional Login / Access Topics

- New Information,
- Modifications
- Additional Information
- Help
- Organization
- Navigation: Applications, Manage, Data Search, and My OASIS.

View OASIS Next Generation Intro Video:
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https://tst.iaqg.org/oasis/auditadd
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What's new - On-line HELP

Application: Manage Audits

Manage Audits Q&A

How are multi-site audit results entered in OASIS?

The multi-site audit entry path is as follows:

1. Click on Certificate/Assessment Add, then
2. New Certificate/Assessment, then
3. Initial or Recert (as applicable), then
4. Search for supplier and select, then
5. Search for supplier again and select, then
6. Continue until all sites are selected.

How are multiple auditors entered for a multi-site audit in which some are achieving authentication after the audit start date but during the audit's overall timeframe?

OASIS is designed to validate auditor authentication dates vs. the audit start date. The lead auditor is the auditor of record that, at a minimum, must be entered into OASIS. This auditor's authentication must be achieved prior to the audit start date. It is the CB's responsibility to identify all audit team members in the audit report and to ensure that all audit team members are authenticated prior to their involvement in the audit.

Why is the Assessment Result Summary included in OASIS when completion of it is not required in

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OASIS Next-Gen Timeline

<table>
<thead>
<tr>
<th>Project Title: OASIS Next Generation</th>
<th>Project #: 5595</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Initiated: 8/13/2013</td>
<td></td>
</tr>
<tr>
<td>Project Manager: Giuseppe Leoni</td>
<td>Revision: 13</td>
</tr>
</tbody>
</table>

### Project Description

Develop an updated OASIS database, within cost targets, that includes all current functionality and enhanced functionality to generate records, manage certification activities, facilitate the collection of Industry Controlled Other Party (ICOP) performance metrics and that meet stakeholder expectations.

### Current Status

- Team composition complete
- Activities 1-8 complete
- Activity 9 in-progress
- Activities 13 & 16 added
- System rollout date extended 3 months to accommodate 9100:2016 transition issues
- Activity 18 added
- Roll-out splitted in two Release
- Release dates postponed by 8 weeks

### Major Tasks/Deliverables

#### OASIS Generation 2 Activity Milestones

<table>
<thead>
<tr>
<th>Activity Number</th>
<th>OASIS Generation 2 Activity Milestones</th>
<th>Expected Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>List existing OASIS software requirements and capabilities</td>
<td>11/08/2013</td>
</tr>
<tr>
<td>2</td>
<td>List initial enhancements to achieve the next-gen (G2) vision</td>
<td>11/27/2013</td>
</tr>
<tr>
<td>3</td>
<td>Develop final requirements for enhancements (confidential)</td>
<td>03/14/2014</td>
</tr>
<tr>
<td>4</td>
<td>Solicit SWG approval to proceed</td>
<td>04/11/2014</td>
</tr>
<tr>
<td>5</td>
<td>Open bidding for development</td>
<td>05/01/2014</td>
</tr>
<tr>
<td>6</td>
<td>Close bidding for development</td>
<td>09/01/2014</td>
</tr>
<tr>
<td>7</td>
<td>Identify and select service provider</td>
<td>10/16/2014</td>
</tr>
<tr>
<td>8</td>
<td>Establish multiple gate review scope and timing</td>
<td>11/14/2014</td>
</tr>
<tr>
<td>9</td>
<td>Begin next-gen development</td>
<td>12/01/2014</td>
</tr>
<tr>
<td>10</td>
<td>Develop next-gen transition plan</td>
<td>12/01/2015</td>
</tr>
<tr>
<td>11</td>
<td>Develop system maintenance plan</td>
<td>03/01/2016</td>
</tr>
<tr>
<td>12</td>
<td>Develop communication plan</td>
<td>06/01/2016</td>
</tr>
<tr>
<td>13</td>
<td>Develop and deploy high-level guidance material for testing</td>
<td>07/27/2016</td>
</tr>
<tr>
<td>14</td>
<td>Complete next-gen development and start final testing</td>
<td>10/25/2016</td>
</tr>
<tr>
<td>15</td>
<td>Begin communication rollout</td>
<td>10/26/2016</td>
</tr>
<tr>
<td>16</td>
<td>Develop and deploy detail-level guidance material for users (Release 1)</td>
<td>12/03/2016</td>
</tr>
<tr>
<td>17</td>
<td>Next-gen system rollout (Release 1 - Core functionalities)</td>
<td>12/03/2016</td>
</tr>
<tr>
<td>18</td>
<td>Next-gen system rollout (Release 2 - Low usage functionalities)</td>
<td>04/22/2017</td>
</tr>
</tbody>
</table>

#### 2013 - 2016

- 1Q2013
- 2Q2013
- 3Q2013
- 4Q2013
- 1Q2014
- 2Q2014
- 3Q2014
- 4Q2014
- 1Q2015
- 1Q2016
- 3Q2016
- 4Q2016
- 2Q2017

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The deployment of the new OASIS NG database is currently planned in two steps:

- Release 1 with all the core functionalities
  - December 3, 2016
- Release 2 with the low usage functionalities
  - April 22, 2017
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### OASIS NG Two Step Release

#### Release 1: December 3, 2016

<table>
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<th>ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>G2 UI Design and Development Design</td>
<td>E-02297</td>
</tr>
<tr>
<td>Certificates, Audits and Supplier Site Data Capabilities - Data Input</td>
<td>E-02483</td>
</tr>
<tr>
<td>Modifying Published Audits and Certs</td>
<td>E-02521</td>
</tr>
<tr>
<td>View Published Audits and Certs</td>
<td>E-02546</td>
</tr>
<tr>
<td>Development Environment Setup, Core Framework, User Interface</td>
<td>E-02333</td>
</tr>
<tr>
<td>User Registration, Profile Maintenance, Security Management, Manage Users Capability</td>
<td>E-02471</td>
</tr>
<tr>
<td>Managing Organization Data (NAIA, AB, AAB, TP, CB, Mbr, ATP)</td>
<td>E-02469</td>
</tr>
<tr>
<td>View Organization Data (NAIA, AB, AAB, TP, CB, Mbr, ATP)</td>
<td>E-02470</td>
</tr>
<tr>
<td>Feedback &amp; Mass Email Communications</td>
<td>E-02540</td>
</tr>
<tr>
<td>CSOC Process - Certification Structure Oversight Committee</td>
<td>E-02488</td>
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<tr>
<td>Auditor Data Capabilities</td>
<td>E-02530</td>
</tr>
<tr>
<td>Watch Lists and Notification Capabilities</td>
<td>E-02535</td>
</tr>
<tr>
<td>Reporting</td>
<td>E-02496</td>
</tr>
<tr>
<td>Help, Support, and Misc. Content [Help Application, Contact Us Application]</td>
<td>E-02509</td>
</tr>
</tbody>
</table>
Release 2  
(including Post Delivery Support beginning December 3, 2016)  

**April 22, 2017**

<table>
<thead>
<tr>
<th>Title</th>
<th>ID</th>
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<tbody>
<tr>
<td>Support for Rollout of RELEASE-1</td>
<td>E-02425</td>
</tr>
<tr>
<td>AUDIT-CALC Replacement Application (Moved from Release 1)</td>
<td>E-02433</td>
</tr>
<tr>
<td>OEM Oversight / OP Assessor Data Capabilities</td>
<td>E-02513</td>
</tr>
<tr>
<td>OEM Integration Capability</td>
<td>E-02516</td>
</tr>
<tr>
<td>Manage Document Reps</td>
<td>E-02518</td>
</tr>
<tr>
<td>Non-OASIS Application Impacts (SCMH/Dictionary)</td>
<td>E-02510</td>
</tr>
<tr>
<td>Invoicing Capability</td>
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<tr>
<td>NON-G2 OASIS Projects</td>
<td>E-02616</td>
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</tbody>
</table>
For any questions related to:

- Aerospace Supplier Certification Scheme
- Using OASIS
- Entering Data in OASIS
- Modify Data in OASIS
- Standards
- Any other reason

enter OASIS NG and follow the process described in the next slides
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Fill the form with the appropriate information

Then click on “Submit Feedback”
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